



DIETITIANS BOARD

Te Mana Mātanga Mātai Kai

Certification Requirements and Translation of Documents

All documents supporting an application must be correctly certified copies of the original.

Please do not send any original documents to the Board.

Certified copies must show the date of certification to be within 6 months of the date the Board received the document as part of an application.

All documents required for an application which are not in English must be accompanied by an official English translation.

Please ensure the translated version is on the official translation service provider's letterhead and bears the provider's signature or stamp, and contact information.

Certified Copy

A certified copy is a direct copy (photocopy) of an original document certified by an official with the necessary legal power i.e. a Justice of the Peace, Solicitor, Notary Public or Officer gazetted to take statutory declarations.

The names and contact details of local Justices of the Peace are available online at justiceofthepeace.org.nz/.

The official must sign the copy, print their name under the signature, state their position or designation, endorse the copy with an official seal or stamp, and include the statement: *"Certified true copy of original document sighted"*.

Documentation that is not correctly certified as above will not be accepted.